

**ARCHITECTS, LANDSCAPE ARCHITECTS &  
CERTIFIED INTERIOR DESIGNERS  
SECTION MEETING**

**MINUTES**

The Architect, Landscape Architect and Certified Interior Designer Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met December 10, 2014, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton (Architect)  
A. Cabell Crowther (LA)  
Clint Good (Architect)  
Andrew M. Scherzer (LA)  
Christine Snetter (Architect)  
Cameron Stiles (CID)  
Sheila Wilson (CID)

Board staff present for all or part of the meeting were:

Kathleen (Kate) R. Nosbisch, Executive Director  
Amy Goobic, Administrative Assistant

Agency staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark Courtney, Senior Director, Regulatory & Public Affairs

NCARB Guests present for the meeting were:

Michael Armstrong, CEO  
Kathy Hillegas, Director, Council Relations  
Stephen Nutt, Senior Architect and CEO Advisor

There was no representative present from the Office of the Attorney General.

Mr. Scherzer, Chair, called the meeting to order at 12:06 p.m.

**Call to Order**

Mr. Boynton moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Boynton, Crowther, Good, Scherzer, Snetter, Stiles and Wilson.

**Approval of  
Agenda**

There was no public comment.

**Public Comment Period**

Ms. Snetter provided an update on the recent NCARB Member Board Chairs/Member Board Executives Conference, held in Indianapolis, IN, October 30-November 2. Ms. Snetter reported on the discussions of overhauling IDP and the proposed changes to the BEA and BEFA. She further stated that there has been a proposal by NAAB to combine design sections 4 and 5 of the ARE, and reduce the number of questions from 50 to 40. NCARB is looking at this proposal.

**NCARB, CLARB &  
CIDQ Updates**

Mr. Armstrong discussed licensure through non-accredited paths and stated that 17 states do not require a NAAB accredited degree. He informed the Section members that NCARB has been considering alternative means to licensure, and have surveyed the member boards on several of these, as the current non-accredited paths are lengthy and expensive. Discussions on new ideas were held at the MBC/MBE conference in Indianapolis. Mr. Armstrong reported that attendees agreed a NAAB accredited degree is the preferred avenue, but are considering using IDP as the metric in lieu of the current committee review, dossier review and education evaluation for BEA candidates. Mr. Armstrong stated that the information will be sent to the member boards to discuss and the Board of Directors will review responses at their April meeting. A proposal will be voted on at the NCARB Annual meeting in June. Mr. Scherzer inquired as to whether the proposals would weaken the NAAB programs. Mr. Armstrong answered that the NAAB path is the preferred and most straightforward path to licensure. He also discussed the BEFA.

Mr. Armstrong informed the Section members that the new ARE is anticipated for late 2016 and installation of a public member on the Board of Directors is being considered.

Ms. Nosbisch reported that CLARB was taking nominations for Board of Director and committee service and asked Board members to submit nominations by January 9 if interested.

Ms. Nosbisch reported that Ms. Wilson is the CIDQ delegate, and that there are three action items that need to be addressed on QNet. Ms. Wilson will address these items on behalf of the Certified Interior Designer Section.

Ms. Nosbisch informed the Section members that the landscape architect and certified interior designer sections needed to elect Section chairs. **Other Business**

Mr. Scherzer nominated Mr. Crowther to serve as Chair of the Landscape Architect Section. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Crowther, Good, Scherzer, Snetter, Stiles and Wilson. Section members congratulated Mr. Crowther.

Ms. Stiles nominated Ms. Wilson to serve as Chair of the Certified Interior Designer Section. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Crowther, Good, Scherzer, Snetter, Stiles and Wilson. Section members congratulated Ms. Wilson.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 1:00 p.m.

**Adjourn**



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Andrew M. Scherzer, Chair



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Jay W DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

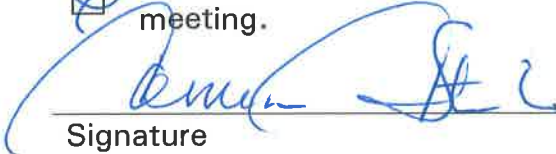
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Clint Good
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

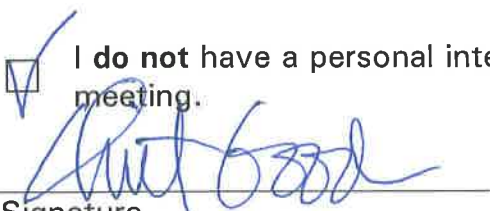
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

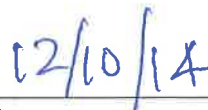
I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Sheila E. Wilson
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

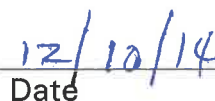
or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.



Signature



Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: A. Cabell Crowther  
2. Title: Board Member  
3. Agency: Landscape Architects Section/APELSCIDLA Board  
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

A. Cabell Crowther  
Signature

12.10.14  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Architect

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Robert A. Boynton  
Signature

12.10.2014  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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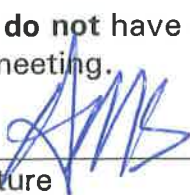
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Christine Snetter
- 2. Title: Board Member
- 3. Agency: Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Section Meeting December 10, 2014

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

C. Snetter  
Signature

12/10/14  
Date